



**Sky Hi Domestic Water Improvement District**  
**Board of Director's Scheduled Meeting February 4, 2020**  
**Meeting Minutes**

Board of Director's meeting called to order by the Chairman at 10:03am., at the Chairman's residence.

In attendance was: Bill Lucas, Susan Rodriguez (on conference call), R. Inman, Maurice Williams, and Bill Bro (on Skype)

Call to the public. None in attendance.

Chairman reviewed Oct. 10<sup>th</sup>, 2019 Board meeting minutes. The Chairman gave a short review of the minutes, focusing on financial, deep well project, newsletter, and call to election. R. Inman motioned to approve the minutes as written, 2<sup>nd</sup> by M. Williams, approved unanimously.

Treasurer's report: The Chairman reviewed the 2019 budget and how it reflected our actual expenditures. Most line items were within budget except for office supplies (\$2k used for printing, stamps, etc). End of year assets were at approximately \$88k in checking acct. Our LGIP acct. remain at approx. \$64k. Approx. \$31k was spent to date on deep well costs.

Discussion was had about rebuilding our facility fence after the well project is complete. It was tabled, but M. Williams is charged with getting 3 bids on constructing the fence if we decide to rebuild it.

Water works: Bill Bro had no current information, but discussed the difficulty receiving updated water pump and usage volumes. It was decided to request from our CPA quarterly volumes so we could figure leakage volumes, etc. Bill Bro also mentioned that Navoapache Elect. said there were no outages last year.

Admin: R. Inman had no new business for the Board.

Chairman's report: The Chairman gave a basic update on the deep well project. Progress has been good, and the drilling has reached around 1,060ft, and apparently hit the Coconino aquifer. The drillers shut down around 1/28 due to hitting loose ground. The plan is to wait for warmer weather and begin drilling with conventional methods and sealing with Bentonite, as they progress into the aquifer. Running 8" casing all the way through the drill hole is advised if possible. There is a built-in cost (\$50k) in the contract to cover "loss of circulation" events. If that credit is not used up, it can hopefully pay for extending the 8" casing all the way through the drill hole. We were approved for our submitted change order to add days to our fulfillment period (100days), and 38 days were added to our project time. Without further added days, our target to meet the contract is the middle of March.

Old Business: The election of three Board members was approved by Navajo co., and Certificates of Election were given to M. Williams, B. Bro, and R. Inman. It was necessary to approve the Board's positions. It was motioned by M. Williams to keep all positions current (no changes), 2<sup>nd</sup> by B. Bro, approved unanimously. These positions are: B. Lucas (Chairman), S. Rodriguez (V. Chairman), M. Williams (Tres.), B. Bro (Operations), and R. Inman (Sec.). After short discussion, it was agreed that the subject of water rate increases will remain tabled until our next scheduled meeting. M. Williams mentioned that he had comparable water rate information from surrounding water districts.

New Business: The Chairman discussed his new career advancement and its time obligations and asked the Board if some of his minor duties could be handled by other Board members. After some discussion it was agreed that R. Inman would facilitate meeting agendas, S. Rodriguez would handle meeting scheduling.

A short discussion was had over the upcoming "Spring" newsletter. It was agreed that content would include a "Chairman's Corner" for an update on our deep well project, updated financial information (R.I. will help M.W. with graphics), and water rate increases addressed. A clear plan for newsletter content will be confirmed at our next scheduled Board meeting 4/7/20.


Call for further business. None.

Chairman adjourns the meeting at 11:11am.

The next Scheduled Board meeting is April 7, 2020. Unscheduled Board meetings may be necessary as needed to comply with RD contract requirements on our deep well project

Signed to approve these minutes and actions:

  
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Bill Lucas, Chairman

  
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Susan Rodriguez, Vice Chair

  
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Maurice Williams, Tres.

  
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Bill Bro, Operations

  
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Richard Inman, Sec.